

Student Initiated Academic Preparation (SIAP) Program

2016-2017 Funding Guidelines

The Student Initiated Academic Preparation (SIAP) Program is for Registered Campus Organizations (RCOs) that are interested in conducting long term community service projects to inspire, motivate, and guide non-college track students to pursue higher education. The SIAP Program is a one-year commitment. Student leaders from each respective RCO are required to participate in a 1.3 unit quarterly seminar to gain **knowledge** (e.g. college preparation, student mentorship, educational policies, and issues) and **skills** (e.g. program coordination, grant writing, professional development, and cultural competency) to plan, organize, and execute their outreach projects. As part of the SIAP Program, student leaders will be eligible to apply for SIAP grants if they meet the following funding guidelines:

1. Projects must be initiated by a UCI undergraduate Registered Campus Organizations (RCO).
2. Each RCO can only apply for 1 SIAP grant per academic year and may not be eligible for additional SOAR outreach sponsorship.
3. Each RCO must have at least one Project Leader (chair, coordinator, and/or intern) participate in the quarterly 1.3 unit SIAP seminar (**date, time, and SOAR**)
4. Project Leaders must be in good academic standing (+ 2.5 GPA) on a quarterly basis. For verification and academic support, students will fill out an Academic Records Release Form¹
5. Projects must be implemented in high schools that are part of the UCI-EOAP Partnership or Community Colleges serving first-generation college students.
 - a. See list for UCI-EAOP Partnership Schools: <http://www.eaop.uci.edu/partnerships.html>
 - b. See list for local Southern California Community Colleges:
<https://www.ccregistry.org/jobs/miscellaneous/collegedirectory.aspx>
6. Projects must serve 30 or more prospective student participants to receive maximize funding.
7. Projects must incorporate a low student-undergraduate mentor ratio for best group practices.
8. Projects must be implemented between January and June (projects initiated prior to grant allocation will not be funded).
9. Projects must complete at least 10 hours of service between January and June.
10. The funding of SIAP projects will vary depending on (1) type of project, (2) meeting the prior year's SIAP grant expectations, and (3) projected number of students. Long-term projects includes:
 - i. On-going during and after school mentorship programs.
 - ii. On-going during and after school tutoring programs.
 - iii. On-going educational workshops

¹ Academic Records Release Form:

https://docs.google.com/a/uci.edu/document/d/1qTT02pYClaxEKR2y7BNmQ1cTdgreGxqz4AWOx_vqQWA/edit?usp=sharing

11. Projects must include **activities** that contribute to increasing the achievement, development, and UC eligibility of educationally underrepresented² and underserved³ students. Academic preparation activities include, but not limited to the following:
- a. UC Application
 - b. Personal Statement
 - c. Parent Orientation
 - d. Choosing a Major
 - e. 4 Systems of Higher Education
 - f. High School Planning: Freshman-Senior Year
 - g. Financial Aid
 - h. Study Skills
 - i. Time Management
12. All **UCI student volunteers must meet the following expectations**
- a. **Participate in a volunteer training on Working with Minors offered during the 2nd week of winter and spring quarters**
 - b. Abide by host-school and university policy on Working with Minors, examples include:
 - i. Campus Visitor clearance form
 - ii. Background check and/or fingerprinting (cost can be covered by SIAP grant)
 - iii. TB Skin Test (cost can be covered by USHIP or SIAP)
13. Volunteers must be supervised by school personnel from the host school at all times
- a. School personnel must serve as chaperones during all field trips.

For more information, please contact Andy Le (Student Initiated Programs Advisor-Outreach) at andy@uci.edu or 949-824-5869

² Underrepresented: students who are disproportionately lower in number of attending or graduating from college.

³ Underserved: students who are typically, low-income, first generation, and underrepresented racial/ethnic minorities that do not receive equitable resources as other students in the academic pipeline.